



## Direct Debit Agreement

The following outlines Indigenous Community Volunteers (ICV) responsibilities to you as a direct debit user and your responsibilities as a supporter. In accordance with the direct debit agreement ICV has arranged for funds to be debited from your account at the financial institution identified by you and as prescribed through the Bulk Electronic Clearing System. This authorisation is to remain in force in accordance with the terms described in the Direct Debit Agreement as below:

1. Direct Debiting is not available on every account. If in doubt, please ask your financial institution. If you wish to check your account details you will also need to contact your financial institution.
2. Your account will be debited on the 20<sup>th</sup> (twentieth) of each month or the nearest working day. If ICV vary any of the debit arrangements we will provide you with 14 days notice.
3. It is your responsibility to ensure sufficient clear funds are in the nominated account when payments are to be drawn. If the transaction is returned unpaid, ICV will contact you seeking instructions.
4. Should you wish to cancel, defer or make alterations to the Direct Debit arrangement, please ring 1800 639 565 or write to Indigenous Community Volunteers, PO Box 6155, Mawson, ACT 2607 rather than your financial institution. We require 14 days' notice of request to cancel or alter your debit agreement.
5. Should you have any queries or dispute any Debit item, please contact Indigenous Community Volunteers or your financial institution.
6. Your records and account details will be kept private and confidential to be disclosed only if requested by yourself or the financial institution if a claim is made for an alleged incorrect or wrongful debit.

### Indigenous Community Volunteers (ICV)

PO Box 6155 Mawson ACT 2607

1/67 Townshend Street Phillip ACT 2606

EMAIL [info@icv.com.au](mailto:info@icv.com.au) PHONE 1800 819 542 WEB [icv.com.au](http://icv.com.au) ABN 90 093 123 418

 [www.facebook.com/IndigenousCommunityVolunteers](https://www.facebook.com/IndigenousCommunityVolunteers)  [@IndigenousCV](https://twitter.com/IndigenousCV)

